



# MOTORHOME ANNUAL HABITATION SERVICE CHECKSHEET

Workshop name and address:

*Work must be carried out in accordance with the latest AWS Standard Working Procedures*

Customer:

Make/Model:

VRN or VIN:

**UNDERBODY**

	P	F
Corner steadies & folding steps (where applicable) - check operation & lubricate	<input type="checkbox"/>	<input type="checkbox"/>
Underslung tanks and pipes - check condition and security	<input type="checkbox"/>	<input type="checkbox"/>

**12V ELECTRICS**

Check that the leisure battery is being charged by the engine and mains charger	<input type="checkbox"/>	<input type="checkbox"/>
Fridge - check operation	<input type="checkbox"/>	<input type="checkbox"/>
Interior lighting & equipment - check operation	<input type="checkbox"/>	<input type="checkbox"/>
Leisure battery - check security, electrolyte level & lubricate terminals	<input type="checkbox"/>	<input type="checkbox"/>
Wiring earths & fuses - inspect condition & correct fuse rating	<input type="checkbox"/>	<input type="checkbox"/>
Electric awning & step - check condition & operation	<input type="checkbox"/>	<input type="checkbox"/>
External socket - check condition & operation	<input type="checkbox"/>	<input type="checkbox"/>

**VENTILATION**

Ventilation openings - check for obstructions and free flow of air	<input type="checkbox"/>	<input type="checkbox"/>
Adjustable ventilators - check for function	<input type="checkbox"/>	<input type="checkbox"/>
Roof lights - check to ensure free of obstructions	<input type="checkbox"/>	<input type="checkbox"/>

**FIRE SAFETY**

DIY additions - check condition & operation	<input type="checkbox"/>	<input type="checkbox"/>
Smoke & CO alarms - check operation	<input type="checkbox"/>	<input type="checkbox"/>
If a fire extinguisher is fitted, check to ensure it is in date	<input type="checkbox"/>	<input type="checkbox"/>
Fire blanket (if fitted) - check location and fixing	<input type="checkbox"/>	<input type="checkbox"/>

**MAINS ELECTRICS**

Inlet plug - inspect	<input type="checkbox"/>	<input type="checkbox"/>
Hook-up cable - check if available	<input type="checkbox"/>	<input type="checkbox"/>
Earth bonding - test	<input type="checkbox"/>	<input type="checkbox"/>
Metal surfaces bonded - check	<input type="checkbox"/>	<input type="checkbox"/>
RCD operation - test	<input type="checkbox"/>	<input type="checkbox"/>
Socket outlets & permanent connections - carry out visual & functional check	<input type="checkbox"/>	<input type="checkbox"/>
Appliances fitted e.g.: air conditioning - check operation	<input type="checkbox"/>	<input type="checkbox"/>

**WATER SYSTEM**

Water pump - check operation and clean grit filter	<input type="checkbox"/>	<input type="checkbox"/>
Pressure switch - check operation	<input type="checkbox"/>	<input type="checkbox"/>
Heater - check operation	<input type="checkbox"/>	<input type="checkbox"/>
Taps, microswitch & valves - check condition and operation	<input type="checkbox"/>	<input type="checkbox"/>
Pipes & tank - check condition and operation	<input type="checkbox"/>	<input type="checkbox"/>
Water filter & housing - check for leaks & replace filter if nessessary	<input type="checkbox"/>	<input type="checkbox"/>
Waste system - check for leaks	<input type="checkbox"/>	<input type="checkbox"/>
Toilet - check seals, flush and blade operation	<input type="checkbox"/>	<input type="checkbox"/>
Drain down - unless advised not to	<input type="checkbox"/>	<input type="checkbox"/>

**GAS**

	P	F
Regulator - check performance	<input type="checkbox"/>	<input type="checkbox"/>
Carry out gas leak test	<input type="checkbox"/>	<input type="checkbox"/>
Pipe work & BBQ point - check operation & replace flexible hose and clips if necessary	<input type="checkbox"/>	<input type="checkbox"/>
Flame failure devices - check operation	<input type="checkbox"/>	<input type="checkbox"/>
LPG Tank/Cylinder - check security	<input type="checkbox"/>	<input type="checkbox"/>
Gas dispersal holes - check for blockage	<input type="checkbox"/>	<input type="checkbox"/>
Appliances, cooker - check flue and operation	<input type="checkbox"/>	<input type="checkbox"/>
Appliances, heating - check flue and operation	<input type="checkbox"/>	<input type="checkbox"/>
Appliances, fridge - check seal and operation	<input type="checkbox"/>	<input type="checkbox"/>
Appliances, water heater - check flue and operation	<input type="checkbox"/>	<input type="checkbox"/>

**BODYWORK**

Body panels	<input type="checkbox"/>	<input type="checkbox"/>
Door locks and hinges - check operation and lubricate	<input type="checkbox"/>	<input type="checkbox"/>
Body attachments - check security (including ladders, cycle racks, lockers, aerials, satellite dishes, etc)	<input type="checkbox"/>	<input type="checkbox"/>
Floor - check for delamination	<input type="checkbox"/>	<input type="checkbox"/>
Cab seat - check operation (swivel type or bed configuration only)	<input type="checkbox"/>	<input type="checkbox"/>
Furniture - check condition and operation (including hinges, stays, fridge catch, etc)	<input type="checkbox"/>	<input type="checkbox"/>
Window seals and blinds - check operation and condition	<input type="checkbox"/>	<input type="checkbox"/>
Rising roof - check operation (where applicable)	<input type="checkbox"/>	<input type="checkbox"/>
Damp test - carry out and note readings on separate report	<input type="checkbox"/>	<input type="checkbox"/>

Tick for Pass(P) or Failure(F), enter N/A for Not Applicable

ADDITIONAL WORK. SERVICE INFORMATION. SAFETY STATEMENT	Rectified
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>
	<input type="checkbox"/>

**SIGNED:**

Service Technician:	Owner:	Date:
---------------------	--------	-------

- Important, please note:**
- The Habitation service does not include servicing of the base vehicle and road legal requirements.
  - Appliances are checked for operation only, additional servicing may be required for warranty purposes.

Logon to [www.approvedworkshops.co.uk](http://www.approvedworkshops.co.uk) and complete the online Customer Satisfaction Survey for your chance to win £150

This service report only relates to the condition of the above mentioned motorhome at the time of completion of the habitation service. It should not be regarded as evidence of the condition of the items at any other time.